

Sample Letter Reporting an Antisemitic Incident

Subject: Concern Regarding Antisemitic Incident at [School Name]

Dear [Principal/Administrator's Name],

I am writing to bring your attention to an incident involving antisemitic language, behavior, or harassment that occurred at [school name] on [date].

My child, [student's name], experienced/witnessed [briefly describe what happened, including any relevant details such as comments made, actions taken, location, individuals involved, and any witnesses].

This incident is deeply concerning and has impacted my child's sense of safety and belonging within the school community. Antisemitism and all forms of hate or discrimination have no place in our schools, and I believe it is important that this matter is addressed promptly and appropriately.

I respectfully request that the school:

- Review the circumstances surrounding this incident.
- Take appropriate steps to address the behavior.
- Ensure that my child and other students feel safe and supported.
- Provide information about the actions being taken to prevent similar incidents in the future.

I appreciate the important work educators and administrators do to create a welcoming and inclusive environment for all students. I would appreciate confirmation that this concern has been received and information about the next steps moving forward.

Thank you for your attention to this matter. I look forward to working together to ensure that all students can learn in an environment free from hate and discrimination.

Sincerely,

[Your Name]

[Your Contact Information]

Sample Letter Requesting a Meeting with School Leadership

Subject: Request for Meeting Regarding Student Safety and Antisemitic Incident

Dear [Principal/Administrator's Name],

I am reaching out to request a meeting to discuss a recent incident involving antisemitism, bias, or discrimination at [school name].

On [date], [briefly describe the incident]. I believe it is important to have a conversation about what occurred, how it was addressed, and what steps can be taken moving forward to support my child and promote a safe and respectful school environment.

I would appreciate the opportunity to meet with you to:

- Discuss the details of the incident.
- Better understand the school's response and policies.
- Share any concerns or questions we may have.
- Identify ways the school and family can work together to prevent future incidents.

My goal is to partner with the school to ensure that all students feel respected, valued, and safe. I appreciate your time and willingness to address this important matter.

Please let me know your availability for a meeting. I look forward to working together toward a positive resolution.

Thank you.

Sincerely,

[Your Name]

[Your Contact Information]

Sample Letter Following Up After an Incident

Subject: Follow-Up Regarding Antisemitic Incident Reported on [Date]

Dear [Principal/Administrator's Name],

I am following up regarding the antisemitic incident I reported on [date] involving [brief description of incident].

I appreciate your attention to this matter and wanted to check in regarding any updates, actions taken, or next steps. While I understand that schools must follow appropriate procedures and protect student privacy, it is important for our family to understand how this situation is being addressed.

I would appreciate an update regarding:

- The status of the school's review of the incident.
- Steps being taken to support affected students.
- Actions being implemented to address antisemitism and prevent similar incidents in the future.

My hope is that this situation can serve as an opportunity to reinforce the importance of respect, inclusion, and understanding within the school community.

Thank you for your continued attention and partnership. I look forward to hearing from you.

Sincerely,

[Your Name]

[Your Contact Information]