



## **Cohn Jewish Student Center**

613 East Summit Street  
Kent, Ohio 44240  
(330) 678-0397  
kenthillel.org

## **University of Akron Jewish Life Coordinator**

The University of Akron Jewish Life Coordinator will oversee Jewish student life and activities on campus of the University of Akron (UA). They will head Jewish student life on campus through program initiation and facilitation, leadership development, and personal contact with Jewish students. The University of Akron Jewish Life Coordinator will empower students by providing them with tools and resources needed to create exciting and innovative social, cultural, educational, and religious programs that energize Jewish life on campus. They will be tasked with maintaining accurate records and building relationships in the Akron community.

The University of Akron Jewish Life Coordinator must be capable of working both independently, as part of a team, and have the ability to prioritize and handle multiple assignments. Creativity, drive, flexibility, excellent interpersonal communication and leadership development skills are essential as well as a strong understanding of Judaism.

*The Jewish Life Coordinator is a part-time (15 hour per week) position and will report directly to the Assistant Director of Hillel at Kent State.*

### **WHAT YOU'RE GREAT AT**

- Finding ways to connect with anyone, anytime, anywhere.
- Bringing an entrepreneurial and innovative spirit to everything you do.
- Reflective listening and the ability to help others find their interests and make meaningful personal and organizational connections.
- Understanding and implementing "sales" strategies to help with identifying, recruiting and retaining new Jewish students.
- Public speaking and networking in a crowd of college students.
- Program planning and execution.
- High level of competence on social media.

### **WHAT YOU'LL BRING TO THE JOB**

- Bachelor's Degree with 1-3 years of relevant work experience
- Previous experience in program planning, implementation, and follow through
- Knowledge of the Akron Jewish community and resources
- Ability to thrive within a flexible schedule
- Outgoing personality and an ability to meet new people and create connections
- Can multitask with many priorities in multiple locations
- Knowledge of the Jewish community, its practices and traditions





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### WHAT YOU'LL BE RESPONSIBLE FOR

- Develop and implement annual student life plan to build a vibrant Jewish community on campus including a strategic vision, annual goals, objectives, and budget.
- Develop and implement a strategic blueprint for freshman engagement, beginning when students consider the university as high school juniors and seniors and continuing through their freshman year.
- Cultivate one-on-one relationships with Jewish students and potential student leaders by meeting them where they live, work and/or study, utilizing creative methods to reach and interest them.
- Supervise and mentor Campus Engagement Interns (CEI) to plan programs and strategies for engagement.
- Work in collaboration with other University of Akron and Hillel at Kent State staff to plan and facilitate educational, social, cultural and spiritual programs for Jewish students.
- Identify and recruit Jewish students for Hillel's Taglit-Birthright Israel, AIPAC, Alternative Spring Break and other immersion experiences.
- Coordinate campus publicity, including promoting activities and general visibility through tabling and on-campus recruiting.
- Be available for student-initiated private discussions; provide referral to appropriate counseling and other services as needed.
- Maintain detailed records of programs and attendance. Understand, utilize and record information in Hillel's student tracking database, HEART.
- Participate in the preparation of the budget and monitoring of the budget and the general adherence to agency fiscal policies.
- Build strategic relationships with Akron area Jewish agencies, Jewish and general community members, and other like-minded social groups.
- Demonstrate the ways in which Jewish young adults can be involved in Jewish life and live under a Jewish lens.
- Attend most programs for which responsible (including evenings and some Jewish holidays).
- Other duties as assigned.

### HOW YOU'LL GROW AND FEEL SUPPORTED

- Participate in weekly supervision with the Assistant Director, weekly staff and student life team meetings.
- Engage in biannual reviews to consider successes, challenges and opportunities for personal and professional growth.
- Attend Hillel International's New Professional Institute (NPI) this summer as well as other conferences and trainings when relevant.

### WHAT YOU'LL GET OUT OF IT:

- Competitive hourly wage in the non-profit marketplace.
- Great professional development, mentoring, and skill-building opportunities.





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### HOURS AND TRAVEL

This is a *part-time position* at 15 hours per week. Candidates for this position will understand that the job requires flexibility and will often work non-traditional hours. A willingness to host holidays and celebrations for others is a must.

### About Hillel at Kent State University and the University of Akron

Hillel at Kent State is the foundation for Jewish life at Kent State University and the University of Akron serving 1,500 Jewish students. We seek to inspire Jewish undergraduate and graduate students to make enduring commitments to Jewish life in ways that are meaningfully relevant to their lives. Our home, The Cohn Jewish Student Center, opened in 2009 as an 11,000-square foot state-of-the-art facility which sits in the heart of Kent's campus. It is the first Hillel building on campus at a state school. In 2013 Hillel at Kent State University won the Indispensable Partner Award from Hillel International for the deep and unprecedented relationship we have with our host campuses. In 2014 Kent State recognized us for being an "Outstanding Campus Partner."

There is a "buzz" in the community and on campus about our organization due in part to the great success of our strong professional staff team which has more than 30 years' experience building Jewish life on campus.

Hillel at Kent State is located 25 minutes from Akron, Ohio and 40 minutes from Cleveland's east side, home to a thriving Jewish community of 80,000+. Hillel at Kent State University is a partner agency of Jewish Federation of Cleveland, one of the premier Federations in the country.

Kent State University and the University of Akron are two premier public universities in Northeast Ohio. Both attract students from around the globe; however, a great majority of the student body for each institution comes from within 100-mile radius. Kent State is known for its schools of fashion, architecture, communications, education and business. University of Akron is a world-renowned polymer science school. Kent State is a strong partner in our work and we enjoy being an indispensable partner to the university. Kent State and the University of Akron enjoy a healthy and fun athletics rivalry.

Our staff is evenly divided between living in Akron and Cleveland, but all would agree that Northeast Ohio is a hidden jewel. The area boasts one of the best Metroparks systems, a world-renowned arts and cultural center in Cleveland, a vibrant music scene that brings local and nationally known artists, and some of the best private schools in the country. The Rock and Roll Hall of Fame is situated in downtown Cleveland and our medical community hosts two of the leading medical institutions in the country, the Cleveland Clinic and University Hospitals of Cleveland. Its affordability (and lack of traffic!) is incomparable to most regions that have such amenities. Hearty Northeast Ohioans enjoy all four seasons.

The Jewish communities in Akron and Cleveland are large enough to have your choice from a variety of synagogues, Jewish organizations and cultural opportunities, but small enough that you'll soon know people at the kosher butcher. They offer big city opportunities with mid-west appeal.





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### **About Hillel International**

In 1923, Rabbi Benjamin Frankel started Hillel with humble means, a noble mission and a breathtaking vision: to convey Jewish civilization to a new generation. Today, Hillel International continues to enrich the lives of Jewish students and is the largest Jewish campus organization in the world at more than 550 colleges and universities across North America and around the world. As Hillel evolves as an organization, the mission remains steadfast: to create lasting connections with every Jewish student that foster an enduring commitment to Jewish life, learning, and Israel and train them to become the next Jewish leaders.

Hillel at Kent State University is affiliated with Hillel International. Hillel International enriches the lives of Jewish students so they may enrich the Jewish people and the world and envisions a world where every student is inspired to make an enduring commitment to Jewish life, learning and Israel.

### **To Apply**

Apply at, contact Assistant Director, Ethan Krasnow, at [ekrasnow@kenthillel.org](mailto:ekrasnow@kenthillel.org) and include your resume and cover letter.

