



UNRESTRICTED GRANT PROGRAM APPLICATION FORM

Deadline: Friday, December 4, 2026

This cover sheet must be completed and included with all supporting materials.

I **BACKGROUND INFORMATION**

1. Organization (legal) name: _____
Organization operating name (if different than above): _____
Mailing Address: _____
Phone: _____ Email: _____
Registered Business No. (Charitable No.): _____
2. Project Manager (primary contact for this application): _____
Phone: _____ Email: _____
Senior Staff Person: _____ Phone: _____
Board President/ Chair: _____ Phone: _____
3. Title of project: _____
4. Total cost of project: _____
5. Amount requested from Foundation: _____
6. What costs would be covered by the Foundation grant: _____
7. Start-up & completion dates of project: _____ / _____
8. Date of approval by agency's governing board: _____

Signature, Contact Person

Signature of Board President/ Chair



II **PROJECT DESCRIPTION**

In no more than 3 typed (8½ x 11) pages, provide a description of your project. Please address each question below individually, rather than combining your responses into one continuous block of text.

1. Describe the proposed activity, including:
 - a) The needs being addressed
 - b) How it came to your organization's attention
 - c) Goals and objectives
 - d) Target population
 - e) How it will be marketed to its target population
 - f) How it will be implemented
 - g) Implications for staffing
2. Is this a new project? How does it differ from your current ongoing operations? What is the location for the project?
3. Does your project involve working in partnership with other organizations or agencies? If so, please name them and indicate their involvement.
4. By what standards or criteria will you measure benefit to program participants? What measurement tools will be used to assess achievement of goals?

III **FINANCIAL INFORMATION**

Provide the following financial information with your application:

1. Detailed budget for the project listing all anticipated expenditures and income.
2. List all sources of funding for this project – amount of contribution and confirmed letters of intent from sources.
3. Is the project intended to be ongoing? If it is, how will you fund the continuation of the project after the grant has ended? If other funding sources will continue the project/program, please include a letter of intent from them.
4. Where applicable, list all previous grants received from the Foundation – project name, year and amount.
5. Attach the following:
 - 1) List of Board of Directors (addresses & phone numbers)
 - 2) Most recent financial audited statements

**Please return your completed application by email to:
grants@jewishcommunityfoundation.ca**

Submitted materials become the property of the Jewish Community Foundation