

Jewish Community Center of Canton

Program schedule and room setup

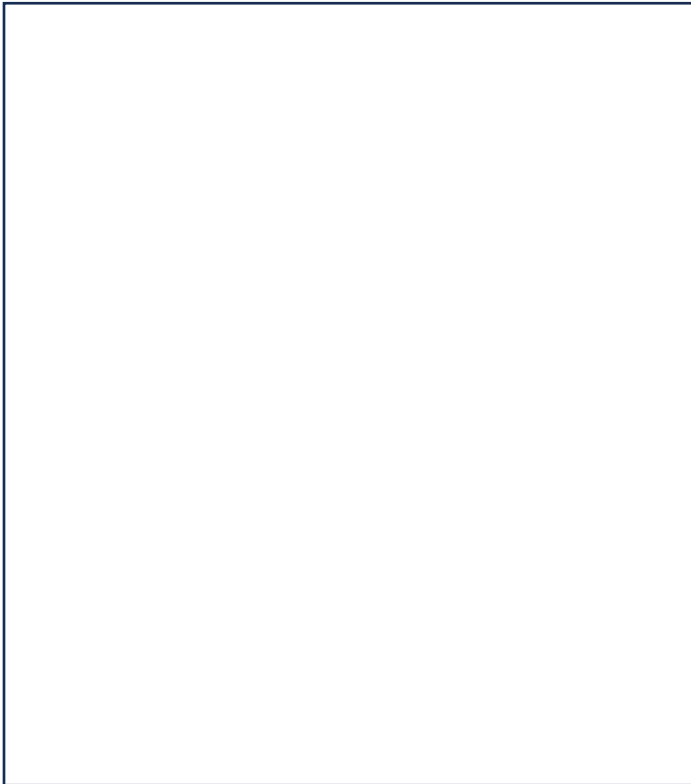
Date and time of event (amount of time): _____

Program/event: _____

Organization/POC phone number: _____

Approximate number attending: _____

Setup Diagram



List

- ___ Security
- ___ Tables
- ___ Chairs
- ___ Linen
- ___ Podium
- ___ Projector
- ___ Screen
- ___ Microphone
- ___ Coffee set up
- ___ Food set up
- ___ Other _____
- ___ Other _____
- ___ Other _____