



SERVING
MONMOUTH &
GREATER MIDDLESEX
COUNTIES



Top recommendations for how you can enhance your security RIGHT NOW

1. Identify a security lead for your organization - someone who will be responsible for ensuring security awareness and preparedness. This person should be the point of contact for the Federation's security initiatives and enrolled in our Heart NJ Alert communications system. You can identify/confirm your organization's security contact by emailing [Director of Community Initiatives amyk@jewishheartnj.org](mailto:amyk@jewishheartnj.org).

2. Review any past security assessment of your building. If you do not have one, complete a self-assessment. Information on how to do so can be found here: www.jewishheartnj.org/security in the grants section.

PLEASE SHARE THESE ASSESSMENTS. Contact Amy Keller for a review 732-588-1817
amyk@jewishheartnj.org

A final assessment of your facility will be conducted by Federation Task Force members and with state and county infrastructure experts.

3. Recruit and identify a security team for your organization who will be familiar with your organization's procedures and who can act as leads on the ground during events and activities. Members of this team should be trained and aware of your security/emergency procedures. Team members can be anyone from staff or membership.
4. Make friends with your local police department, including meeting with the police chief and counter-terrorism coordinator. They can be very helpful in ensuring a presence during events (indicating that there will be high traffic at certain times can be an effective approach/request). Also invite law enforcement to visit your facility regularly and to do a walk-through or an onsite training exercise in your facility. Contact us to find out who your coordinator is and set up a meet and greet.
5. Review any emergency operations procedures. If you do not have them or they are incomplete, develop them in partnership with your local authorities. You can also contact our Task Force to be helpful. If you do not have the Federation Emergency Procedures Guide flip book, go to our website to review www.jewishheartnj.org/security. You will find it in the Resource Library. Hard copies are available.
6. Ensure that representatives from your organization participate in upcoming trainings in the community!!! Keep your staff information up to date with our office.
7. Communicate with your constituents, both in terms of how you are taking security seriously and in terms of emergency procedures/steps/routes in your facilities and on the ground.

BEYOND THESE STEPS, HERE IS WHAT TO CONSIDER NEXT:

- Ensure smart access control for your building
 - Do you have limited access points to your building? And how can you ensure people don't leave them propped open?
 - Are these access points locked when appropriate with controlled admission?
 - When your doors are unlocked, do you have personal greeters, ushers or security personnel, especially during high traffic/profile events?

- Ensure effective monitoring
 - Do you have cameras that record and capture video?
 - Is there a live feed from these cameras that someone is monitoring?
 - Do you have the abilities to share this feed during an incident?

- Consider a professional security assessment
 - What are the threats to your organization and those like you?
 - What are your risks of attack? General safety failures?
 - Know your vulnerabilities.
 - Talk to us about low cost – no cost solutions.
 - Discuss with your committee specific security upgrades and hardware.

- Consider applying for a Nonprofit Security Grant from the state and Federal Government
 - Have you contacted the Federation to assist you in applying for security grants?
 - Resources can be found on our website www.jewishheartnj.org/security.