



**Minutes of the 89<sup>th</sup> Annual General Meeting of the Jewish Federation of Ottawa, held at the head office of the Corporation and livestreamed on Wednesday, June 14, 2023, 7:00 p.m., in the Social Hall of the Joseph and Rose Ages Family Building, 21 Nadolny Sachs Private, Ottawa, Ontario K2A 1R9.**

Ian Sherman, Chair of the Board, is presiding.

**1. Call to Order**

Ian Sherman called the meeting to order at 7:07 pm.  
He welcomed and thanked everyone for attending the 89th Annual General Meeting (AGM).

**2. Recognition**

Ian acknowledged the presence of members of the board, community Rabbis, agency representatives, corporate sponsors, friends and families, and past chairs of the Federation and thanked them for attending.

**3. D'var Torah**

Ian invited Rabbi Steven Garten, Rabbi Emeritus of Temple Israel of Ottawa, to deliver the D'var Torah, who shared words of Torah and inspiration.

**4. Approval of the minutes of the 88<sup>th</sup> Annual General Meeting of the Jewish Federation of Ottawa, held June 15, 2022.**

Ian called for a motion to approve the minutes from the 88<sup>th</sup> Annual General Meeting.

Gillian Presner **moved, seconded** by Sol Shinder to approve the Minutes of the 88<sup>th</sup> Annual General Meeting held on June 15, 2022. **Carried.**

**5. Approval of Auditors and Acts of Officers & Directors**

Ian called for a motion to appoint GGFL as auditors for the Jewish Federation of Ottawa for the fiscal periods ending June 30, 2023 and June 30, 2024.

Dorothy Stern **moved, seconded** by Leila Ages to appoint GGFL as auditors for the fiscal periods ending June 30, 2023 and June 30, 2024. **Carried.**

**6. Ian called for a motion to approve the acts of the officers and directors since the June 15, 2022 Annual General Meeting and all acts, contracts, bylaws, proceedings, appointments, elections and payments enacted, made, done and taken by the Directors and Officers are hereby approved, ratified and confirmed.**

Lorne Segal **moved, seconded** by Aviva Ben-Choreen to approve the acts of the officers and directors since the June 15, 2022 Annual General Meeting and all acts, contracts, bylaws, proceedings, appointments, elections and payments enacted, made, done and taken by the Directors and Officers are hereby approved, ratified and confirmed.

**Carried.**

**7. Recognition of Annual Campaign Leadership**

Josh Engel was thanked and presented with a donation to his family's fund with the Ottawa Jewish Community Foundation, in appreciation for his work as co-chair of the 2022 & 2023 Annual Campaigns.

Ian announced that Evelyn Silverman is being joined by co-chair Gary Viner for the 2024 Annual Campaign. Ian recognized the EG Campaign 2023 co-chairs Samantha Sigler, Shlomi Barshan and Jared Jenicek and introduced the EG Campaign 2024 co-chairs John Bitzan and Noga Matana-Bitzan along with Jared Jenicek and his fiancée Michelle Zilbergerts.

**8. Recognition of Jewish Communal Professionals**

Ian recognized professionals who have worked in the community for more than 20 years and retired this year, Julie Hay, Tinh Ly and Laurie Oakley, and Federation professionals who marked a milestone work anniversary in the past year, Solange Ashe, Paul Berlinguette, Avi Brodksy, Pauline Colwin, Andrea Freedman, Micah Garten, Victor Laguitao and Andrew Spicer.

**9. Fireside Chat with Ian Sherman, Karen Palayew & Andrea Freedman**

Ian Sherman, Karen Palayew and Andrea Freedman engaged in a conversation and reflected on Federation's challenges, successes and opportunities.

**10. Approval of the Nominating Committee Report**

Michael Polowin made a motion to approve the Nominating Committee report as presented, **seconded** by Devora Caytak. **Carried.**

**11. Outgoing and Incoming Board members**

Michael recognized outgoing board member, Harold Feder and thanked him for his many years of dedicated service. Michael then welcomed a new, but returning board member, Danya Vered in the role of Vice-Chair of the Federation board.

**12. Freiman Family Young Leadership Award and Lawrence Greenberg Young Adult Leadership Award**

Michael introduced this year's Freiman Family Young Leadership Award recipient, Jessica Greenberg. Jessica also received the Lawrence Greenberg Young Leadership Development Award. Michael presented her with the awards along with A.J. Freiman.

**13. Rabbi Reuven Bulka Shem Tov Community Volunteer Award**

Michael introduced this year's Rabbi Reuven Bulka Shem Tov Community Volunteer Award, Sandra Zagon, and presented her with the award.

**14. Gilbert Greenberg Distinguished Leadership Award**

Michael invited Robert Greenberg to introduce the winner of the Gilbert Greenberg Distinguished Leadership Award, Donna Dolansky, and presented her with the award.

**15. Outgoing Chair Recognition**

Michael shared appreciation for Ian Sherman's leadership as Federation chair and his unwavering support of the Ottawa Jewish community.

**16. Adjournment**

Karen Palayew called for a motion of adjournment.

Bernie Dolansky **moved** to adjourn the meeting, **seconded** by Adam Tanner. **Carried.**

The meeting was adjourned at 8:19 pm.

**JEWISH FEDERATION OF OTTAWA**

Financial Statements  
For The Year Ended June 30, 2023

# **JEWISH FEDERATION OF OTTAWA**

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**JUNE 30, 2023**

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## INDEPENDENT AUDITOR'S REPORT

To the directors of  
Jewish Federation of Ottawa

### Qualified Opinion

We have audited the financial statements of Jewish Federation of Ottawa (the Organization), which comprise the statement of financial position as at June 30, 2023, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of Jewish Federation of Ottawa as at June 30, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many not-for-profit organizations, Jewish Federation of Ottawa derives revenue from pledges and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, the verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary with respect to pledges and donation revenue, net result for the year, and cash flows from operations for the years ended June 30, 2023 and 2022, current assets as at June 30, 2023 and 2022, and net assets as at July 1 and June 30 for both the 2023 and 2022 years. Our audit opinion on the financial statements for the year ended June 30, 2022 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged With Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*GGFL*

Chartered Professional Accountants, Licensed Public Accountants  
Ottawa,  
December 5, 2023.



**JEWISH FEDERATION OF OTTAWA**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT JUNE 30, 2023**

	General	Ottawa Vaad Hakashruth	Property	2023 Total	2022 Total
<b>ASSETS</b>					
<b>Current</b>					
Cash	\$ 570,930	\$ -	\$ -	\$ 570,930	\$ 3,883,209
Cash equivalents (note 3)	6,695,173	-	-	6,695,173	2,933,124
Pledges receivable - campaigns (note 5)	3,316,275	-	-	3,316,275	3,216,473
Pledges receivable - other	-	-	-	-	100,000
Accounts receivable (note 6)	320,664	33,991	-	354,655	273,777
Deferred expenditures - subsequent campaign	49,495	-	-	49,495	15,774
Prepaid expenses	156,176	-	-	156,176	18,949
Due from related party (note 7)	-	-	-	-	11,270
	<u>11,108,713</u>	<u>33,991</u>	<u>-</u>	<u>11,142,704</u>	<u>10,452,576</u>
<b>Long-term</b>					
Investment - managed funds (note 8)	810,146	-	-	810,146	744,713
Capital assets (note 9)	54,930	-	360,598	415,528	422,264
Loan receivable (note 11)	100,000	-	-	100,000	-
	<u>965,076</u>	<u>-</u>	<u>360,598</u>	<u>1,325,674</u>	<u>1,166,977</u>
	<u>\$ 12,073,789</u>	<u>\$ 33,991</u>	<u>\$ 360,598</u>	<u>\$ 12,468,378</u>	<u>\$ 11,619,553</u>
<b>LIABILITIES</b>					
<b>Current</b>					
Accounts payable and accrued liabilities	\$ 496,567	\$ 61,066	\$ 722	\$ 558,355	\$ 214,058
Allocations payable (note 7)	4,298,357	-	-	4,298,357	4,079,634
Deferred contributions (note 10)	757,668	-	9,177	766,845	1,027,354
Interfund advances (note 12)	203,394	(95,654)	(107,740)	-	-
Due to related party (note 7)	119,508	-	-	119,508	-
	<u>5,875,494</u>	<u>(34,588)</u>	<u>(97,841)</u>	<u>5,743,065</u>	<u>5,321,046</u>
<b>Deferred contributions (note 10)</b>	<u>389,064</u>	<u>-</u>	<u>-</u>	<u>389,064</u>	<u>343,425</u>
	<u>6,264,558</u>	<u>(34,588)</u>	<u>(97,841)</u>	<u>6,132,129</u>	<u>5,664,471</u>
<b>Contingencies and commitments (note 15)</b>					
<b>NET ASSETS (schedule 1)</b>					
Unrestricted (note 13)	3,758,437	68,579	-	3,827,016	3,675,776
Internally restricted (note 14)	1,995,864	-	97,841	2,093,705	1,857,042
Invested in capital assets	54,930	-	360,598	415,528	422,264
	<u>5,809,231</u>	<u>68,579</u>	<u>458,439</u>	<u>6,336,249</u>	<u>5,955,082</u>
	<u>\$ 12,073,789</u>	<u>\$ 33,991</u>	<u>\$ 360,598</u>	<u>\$ 12,468,378</u>	<u>\$ 11,619,553</u>

Approved on behalf of the board:

\_\_\_\_\_ director

\_\_\_\_\_ director

**JEWISH FEDERATION OF OTTAWA**  
**STATEMENT OF CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	General	Ottawa Vaad Hakashruth	Property	2023 Total	2022 Total
Net assets, beginning of year	\$ 5,413,985	\$ 77,384	\$ 463,713	\$ 5,955,082	\$ 5,315,235
Net result for the year	395,246	(8,805)	(5,274)	381,167	639,847
Net assets, end of year	<u>\$ 5,809,231</u>	<u>\$ 68,579</u>	<u>\$ 458,439</u>	<u>\$ 6,336,249</u>	<u>\$ 5,955,082</u>

**JEWISH FEDERATION OF OTTAWA**

**STATEMENT OF OPERATIONS**

**FOR THE YEAR ENDED JUNE 30, 2023**

	General	Ottawa Vaad Hakashruth	Property	2023 Total	2022 Total
<b>Annual Campaign revenues</b>					
Annual Campaign pledges	\$ 4,885,120	\$ -	\$ -	\$ 4,885,120	\$ 4,796,875
Emergency Campaign for Community Resilience pledges	124,244	-	-	124,244	496,318
Supplemental giving	-	-	-	-	6,550
Campaign events	179,674	-	-	179,674	26,800
Ottawa Jewish Community Foundation grants	513,105	-	-	513,105	501,438
	<u>5,702,143</u>	<u>-</u>	<u>-</u>	<u>5,702,143</u>	<u>5,827,981</u>
<b>Other revenues</b>					
Recoveries (schedule 4)	-	340,073	50,552	390,625	306,681
Net investment income (loss)	309,899	-	-	309,899	(12,383)
Donations and grants	779,249	-	-	779,249	1,120,389
Federation programs (schedule 3)	282,785	-	-	282,785	292,309
Fundraising and administration (schedule 2)	115,379	-	-	115,379	42,107
	<u>1,487,312</u>	<u>340,073</u>	<u>50,552</u>	<u>1,877,937</u>	<u>1,749,103</u>
	<u>7,189,455</u>	<u>340,073</u>	<u>50,552</u>	<u>7,580,080</u>	<u>7,577,084</u>
<b>Expenditures</b>					
Campaign events	110,615	-	-	110,615	14,492
Fundraising and administration (schedule 2)	685,750	-	-	685,750	564,301
	<u>796,365</u>	<u>-</u>	<u>-</u>	<u>796,365</u>	<u>578,793</u>
<b>Net result before allocations and programs</b>	<u>6,393,090</u>	<u>340,073</u>	<u>50,552</u>	<u>6,783,715</u>	<u>6,998,291</u>
<b>Allocations and programs</b>					
Agencies (schedule 5)	3,218,496	-	-	3,218,496	3,244,365
Supplemental giving distributions	-	-	-	-	6,550
Designated distributions	681,003	-	-	681,003	931,617
Emergency campaign for Resilience distributions	124,243	-	-	124,243	357,017
Federation programs (schedules 3, 4)	1,974,102	348,878	55,826	2,378,806	1,818,895
	<u>5,997,844</u>	<u>348,878</u>	<u>55,826</u>	<u>6,402,548</u>	<u>6,358,444</u>
<b>Net result for the year</b>	<u>\$ 395,246</u>	<u>\$ (8,805)</u>	<u>\$ (5,274)</u>	<u>\$ 381,167</u>	<u>\$ 639,847</u>

**JEWISH FEDERATION OF OTTAWA**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	2023	2022
<b>CASH PROVIDED BY (USED IN)</b>		
<b>Operating activities</b>		
Net result for the year	\$ 381,167	\$ 639,847
Amortization	26,700	25,129
Unrealized (gain) loss on managed funds investment	(65,433)	47,067
Changes in operating net assets		
Pledges receivable - campaigns	(99,802)	(181,460)
Pledges receivable - other	100,000	100,648
Accounts receivable	(80,879)	14,674
Deferred expenditures - subsequent campaign	(33,721)	(15,774)
Prepaid expenses	(137,226)	6,373
Accounts payable and accrued liabilities	344,296	(129,618)
Allocations payable	218,724	280,752
Deferred contributions	(214,869)	(192,774)
	<u>438,957</u>	<u>594,864</u>
<b>Financing activities</b>		
Net advances from related party	130,778	7,161
Advance of loan receivable	(100,000)	-
	<u>30,778</u>	<u>7,161</u>
<b>Investing activities</b>		
Investment in managed funds	-	(500,000)
Additions to capital assets	(19,965)	-
	<u>(19,965)</u>	<u>(500,000)</u>
<b>Increase in cash and cash equivalents</b>	<b>449,770</b>	<b>102,025</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>6,816,333</b>	<b>6,714,308</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 7,266,103</b>	<b>\$ 6,816,333</b>
<b>Represented by:</b>		
Cash	\$ 570,930	\$ 3,883,209
Cash equivalents	6,695,173	2,933,124
	<u>\$ 7,266,103</u>	<u>\$ 6,816,333</u>

**JEWISH FEDERATION OF OTTAWA****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2023**

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**1. Purpose of the organization**

The Jewish Federation of Ottawa (the "organization") is registered as a charitable organization. Its purpose is to conduct an annual fundraising campaign and distribute the funds for charitable, educational, cultural, recreational and religious purposes in the Jewish community of the national capital region and certain national and international organizations through its allocation to the United Israel Appeal of Canada Inc. In addition, the organization is responsible for the governance of the Jewish community in the National Capital Region.

The organization is a registered charity under the Income Tax Act and, as such is exempt from income taxes.

**2. Significant accounting policies**

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

**Fund accounting**

The General Fund accounts for the organization's fundraising and distribution of funds for charitable purposes, as well as for the organization's cost of governing the Jewish community in the National Capital Region through program delivery and administrative activities.

The Ottawa Vaad Hakashruth Fund accounts for the administration and supervision of kosher services provided to the community.

The Property Fund reports the assets, liabilities and operations of the organization's capital assets situated at 284 Laurier Avenue East, Ottawa, Ontario, operating as Hillel House.

**Revenue recognition**

The organization follows the deferral method of accounting for contributions. Contributions include pledges, donations, government assistance and grants. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred or distributions are made. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenues from events and programs are recognized when the events/programs are held.

Recoveries are recognized as the underlying recoverable expenses are incurred.

Net investment income is recognized on a time proportion basis.

# JEWISH FEDERATION OF OTTAWA

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2023

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### 2. Significant accounting policies (continued)

#### Capital assets

Capital assets in excess of \$5,000 are capitalized and amortized over their useful lives. Capital asset acquisitions under \$5,000 are expensed as incurred. Capital assets are recorded at cost. Amortization has been provided at the following rates:

Building	4% declining balance
Computer system	straight line over the life of the asset
Furniture and equipment	20% declining balance

#### Financial instruments

##### *Measurement of financial instruments*

The organization initially measures its financial assets and liabilities at fair value. The organization subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in the net result for the year.

##### *Impairment*

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the writedown is recognized in the net result for the year.

##### *Transaction costs*

Transaction costs are recognized in the net result in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance, or assumption.

**JEWISH FEDERATION OF OTTAWA****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2023**

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**2. Significant accounting policies (continued)****Use of estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Specifically, the collectable amount of pledges receivable is based on estimates which are based on historical results. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known.

**Cash and cash equivalents**

Cash and cash equivalents can include cash on hand, balances with financial institutions (net of temporary overdrafts) and short-term highly liquid investments. Cash and cash equivalents include amounts that are externally restricted as indicated in the statement of cash flows.

**3. Cash equivalents**

Cash equivalents include primarily guaranteed investment certificates which bear interest at 5% to 5.21% per annum and mature quarterly.

**JEWISH FEDERATION OF OTTAWA****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2023**

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**4. Financial instruments***Risks and concentrations*

The organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the organization's risk exposure and concentrations at June 30, 2023.

*Liquidity risk*

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its accounts payable and accrued liabilities, and allocations payable.

*Credit risk*

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The organization's main credit risks relate to its pledges receivable, accounts receivable and loan receivable.

*Currency risk*

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The organization is exposed to currency risk through its investment in managed funds.

*Interest rate risk*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The organization is exposed to interest rate risk on its fixed income investments within its managed funds as well as on fixed rate cash equivalents.

*Other price risk*

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The organization is exposed to other price risk through its investment in managed funds.

**JEWISH FEDERATION OF OTTAWA**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2023**

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**5. Pledges receivable - campaigns**

Pledges receivable are presented net of an allowance for doubtful accounts, as follows:

	<b>2023</b>	<b>2022</b>
Annual Campaign	\$ 3,533,753	\$ 3,388,951
Allowance for doubtful accounts	<u>(217,478)</u>	<u>(172,478)</u>
	<u>\$ 3,316,275</u>	<u>\$ 3,216,473</u>

\$3,304,816 of annual campaign pledges receivable were included in annual campaign pledges revenue.

**6. Accounts receivable**

Accounts receivable are presented net of an allowance for doubtful accounts, as follows:

	<b>2023</b>	<b>2022</b>
Accounts receivable	\$ 362,701	\$ 281,823
Allowance for doubtful accounts	<u>(8,046)</u>	<u>(8,046)</u>
	<u>\$ 354,655</u>	<u>\$ 273,777</u>

**JEWISH FEDERATION OF OTTAWA**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2023**

**7. Related party transactions and balances**

The amounts due from related party are as follows:

	<b>2023</b>	<b>2022</b>
<b>Amounts due from related party</b>		
Jewish Community Campus of Ottawa Inc.	\$ -	\$ 11,270

**Amounts due to related party**

Jewish Community Campus of Ottawa Inc.	\$ 119,508	\$ -
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The board of directors of the organization is involved in the governance and oversight of the Jewish Community Campus of Ottawa Inc. ('Campus'), giving the organization significant influence over Campus. Campus is a charity established for the purpose of carrying on religious, educational and charitable activities for the benefit of members of the Jewish Community of the National Capital Region and to provide facilities to other organizations that carry on such activities.

The balances due from and to related party is non-interest bearing with no specific terms of repayment.

Allocations payable and agencies allocations include \$212,180 (2022 - \$261,548) to Campus.

There is a shared services agreement whereby certain administrative functions, including finance, human resources and information technology, are performed by employees of the organization on behalf of other entities. The estimated cost of these services is recovered from the respective entities. General fund recoveries include \$41,100 (2022 - \$41,100) from Campus.

These transactions are in the normal course of business and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

**JEWISH FEDERATION OF OTTAWA**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2023**

**8. Investment - managed funds**

Investment - managed funds represents an investment with the Ottawa Jewish Community Foundation (OJCF), a charity whose purpose is to receive donations, endowments and other contributions and to apply from time to time all or part thereof and the income therefrom for religious, educational and other charitable purposes. The investment is managed by the OJCF on the organization's behalf and can be returned or distributed at any time at the organization's direction. The investment is recognized in accordance with the financial instruments accounting policy.

**9. Capital assets**

		<b>2023</b>	
	<b>Cost</b>	<b>Accumulated Amortization</b>	<b>Net Book Value</b>
Land - 284 Laurier Avenue East	\$ 129,589	\$ -	\$ 129,589
Building	438,515	211,008	227,507
Computer system	215,539	161,134	54,405
Furniture and equipment	47,612	43,585	4,027
	<u>\$ 831,255</u>	<u>\$ 415,727</u>	<u>\$ 415,528</u>

		<b>2022</b>	
	<b>Cost</b>	<b>Accumulated Amortization</b>	<b>Net Book Value</b>
Land - 284 Laurier Avenue East	\$ 129,589	\$ -	\$ 129,589
Building	438,515	200,703	237,812
Computer system	195,575	145,745	49,829
Furniture and equipment	47,612	42,579	5,034
	<u>\$ 811,291</u>	<u>\$ 389,027</u>	<u>\$ 422,264</u>

Amortization totaling \$26,700 (2022 - \$25,129) was expensed in the year.

**JEWISH FEDERATION OF OTTAWA**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2023**

**10. Deferred contributions - general fund**

	<b>2023</b>	<b>2022</b>
Balance, beginning of year	\$ 1,355,406	\$ 1,559,563
Add: additions during the year	707,729	621,761
Less: amounts recognized as revenue during the year	<u>(916,403)</u>	<u>(825,918)</u>
Balance, end of year	1,146,732	1,355,406
Less: current portion	<u>757,668</u>	<u>1,011,981</u>
Long-term portion	<u>\$ 389,064</u>	<u>\$ 343,425</u>

The current portion of deferred revenue is comprised of contributions received for upcoming program delivery and events, \$165,858 for the golf tournament, \$81,941 for the Emergency Campaign for Community Resilience, \$28,544 for the Maccabee Task Force and \$481,325 for various other programs, events and externally restricted donations. The long-term portion of deferred revenue represents externally restricted donations for which the donors have not specified the project to which the funds are to be applied.

**11. Loan receivable**

During the fiscal year, the organization extended a line of credit of up to \$300,000 to Torah Day School of which \$100,000 was drawn. The loan is non-interest bearing and is to be repaid within 10 years.

In addition, the organization extended a line of credit of up to \$175,000 to Ottawa Jewish Community School of which no amounts were drawn during the fiscal year.

**12. Interfund advances**

Interfund advances are non-interest bearing with no specified terms of repayment.

**13. Unrestricted net assets - General Fund**

The unrestricted net assets are available for supplementary allocations. A reasonable amount will be retained by the organization for working capital.

**JEWISH FEDERATION OF OTTAWA****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2023**

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**14. Internally restricted net assets****General Fund**

The board of directors has restricted \$1,845,864 (2022 - \$1,615,109) for Federation program expenditures, \$150,000 (2022 - \$150,000) for an emergency fund.

**Property Fund**

The board of directors has restricted \$97,841 (2022 - \$91,932) for a capital reserve fund for the property located at 284 Laurier Avenue East, Ottawa, Ontario.

**15. Contingencies and commitments**

The organization has a \$1,100,000 credit facility agreement with TD Commercial Banking under which the Bank extends to the organization a demand revolving line of credit and letters of credit available of \$1,100,000 bearing interest at the lender's Canadian Prime Rate. The credit facility is secured by a General Security Agreement representing first charge on the property located at 21 Nadolny Sachs Private with a principal amount of \$1,100,000. At June 30, 2023, the balance drawn on the line of credit was \$Nil.

The organization guaranteed the line of credit of another community organization, the Ottawa Jewish Community School ('OJCS'). The line of credit available is \$200,000 (2022 - \$200,000). At June 30, 2023, the balance drawn on the line of credit was \$Nil (2022 - \$Nil).

During the year, the organization approved to loan funds of \$725,000 to the Generation Trust to support the OJCS in the amount of \$450,000 and the Torah Day School of Ottawa in the amount of \$275,000 for the 2022 - 2023 academic year.

Subsequent to the year-end \$200,000 has been advanced from this commitment.

In addition, the organization also approved an additional loan of \$560,000 to the Generation Trust to support the OJCS in the amount of \$350,000 and the Torah Day School of Ottawa in the amount of \$210,000 for the 2023 - 2024 academic year.

**JEWISH FEDERATION OF OTTAWA****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2023**

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**16. Pension plan**

Effective April 30, 2020, the organization wound-up the Defined Benefit Pension Plan for the employees of the Jewish Community Council of Ottawa and Affiliated Organizations. All base benefits have been settled and the pension wind-up was in an excess position totaling \$393,830.

Should the organization be entitled to any portion of this excess, it will be recorded in the year received.

**JEWISH FEDERATION OF OTTAWA**  
**STATEMENT OF CHANGES IN NET ASSETS BY FUND**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	Unrestricted	Internally Restricted	Invested in Capital Assets	2023 Total	2022 Total
<b>General</b>					
Net assets, beginning of the year	\$ 3,598,392	\$ 1,765,109	\$ 50,484	\$ 5,413,985	\$ 4,729,563
Net result for the year	(1,435,099)	1,845,864	(15,519)	395,246	684,422
Interfund transfer	1,595,144	(1,615,109)	19,965	-	-
Net assets, end of year	<u>\$ 3,758,437</u>	<u>\$ 1,995,864</u>	<u>\$ 54,930</u>	<u>\$ 5,809,231</u>	<u>\$ 5,413,985</u>
<b>Ottawa Vaad Hakashruth</b>					
Net assets, beginning of the year	\$ 77,384	-	-	\$ 77,384	\$ 89,893
Net result for the year	(8,805)	-	-	(8,805)	(12,509)
Interfund transfer	-	-	-	-	-
Net assets, end of year	<u>\$ 68,579</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 68,579</u>	<u>\$ 77,384</u>
<b>Property</b>					
Net assets, beginning of the year	\$ -	\$ 91,933	\$ 371,780	\$ 463,713	\$ 495,779
Net result for the year	-	5,908	(11,182)	(5,274)	(32,066)
Net assets, end of year	<u>\$ -</u>	<u>\$ 97,841</u>	<u>\$ 360,598</u>	<u>\$ 458,439</u>	<u>\$ 463,713</u>

**JEWISH FEDERATION OF OTTAWA**  
**SCHEDULE OF FUNDRAISING AND ADMINISTRATION EXPENDITURES**  
**GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	2023	2022
<b>Fundraising and event revenues</b>	<u>\$ 115,379</u>	<u>\$ 42,107</u>
<b>Expenditures</b>		
<b>Salaries and benefits</b>	<u>\$ 326,450</u>	<u>\$ 333,411</u>
<b>Fundraising, planning and events</b>		
Events	40,187	11,540
Meetings and conferences	1,961	1,811
Postage	5,782	5,592
Publicity	3,245	4,124
	<u>51,175</u>	<u>23,067</u>
<b>Overhead</b>		
Occupancy	64,051	62,188
Bank and credit card charges	63,009	78,408
Computer maintenance and supplies	15,798	9,845
Computer amortization	14,093	14,125
Insurance	524	-
General	3,307	253
Telephone	1,055	1,163
	<u>161,837</u>	<u>165,982</u>
<b>Other</b>		
Provision for bad debts	<u>146,288</u>	<u>41,841</u>
<b>Total expenditures</b>	<u>\$ 685,750</u>	<u>\$ 564,301</u>
<b>Net cost of fundraising and administration for the year</b>	<u>\$ (570,371)</u>	<u>\$ (522,194)</u>

**JEWISH FEDERATION OF OTTAWA**  
**SCHEDULE OF FEDERATION PROGRAMS**  
**GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	<b>2023</b>	<b>2022</b>
<b>Recoveries and other income</b>		
Recoveries (note 7)	\$ 80,606	\$ 75,935
Programs	26,620	7,656
Donations and grants	175,559	208,718
<b>Total income</b>	<b>\$ 282,785</b>	<b>\$ 292,309</b>
<b>Expenditures</b>		
<b>Salaries and benefits</b>	<b>\$ 1,372,043</b>	<b>\$ 1,280,492</b>
<b>Pension wind-up recovery</b>	<b>-</b>	<b>(97,669)</b>
<b>Overhead</b>	<b>269,375</b>	<b>197,477</b>
<b>Programs</b>		
Hillel Ottawa/Campus Life	90,499	16,892
Governance and representation	24,780	7,449
Communications and public relations	17,223	30,049
Community building	186,365	26,949
Partnership Together	13,817	6,000
	332,684	87,339
<b>Total expenditures</b>	<b>\$ 1,974,102</b>	<b>\$ 1,467,639</b>
<b>Net cost of programs for the year</b>	<b>\$ (1,691,317)</b>	<b>\$ (1,175,330)</b>

**JEWISH FEDERATION OF OTTAWA**  
**SCHEDULE OF FEDERATION PROGRAMS**  
**OTTAWA VAAD HAKASHRUTH FUND**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	<b>2023</b>	<b>2022</b>
<b>Recoveries</b>	<u>\$ 340,073</u>	<u>\$ 268,381</u>
<b>Expenditures</b>		
<b>Salaries and benefits</b>	<u>\$ 327,258</u>	<u>\$ 262,258</u>
<b>Overhead</b>		
Printing and stationary	2,925	1,218
Meetings and conferences	-	394
Postage	-	-
Telephone	1,496	1,148
General and office supplies	8,337	2,759
Transportation	5,051	5,875
Bad debts	-	7,238
Computer maintenance and supplies	1,577	-
Special events	2,234	-
	<u>21,620</u>	<u>18,632</u>
<b>Total expenditures</b>	<u>\$ 348,878</u>	<u>\$ 280,890</u>
<b>Net cost of program</b>	<u>\$ (8,805)</u>	<u>\$ (12,509)</u>

**JEWISH FEDERATION OF OTTAWA**  
**SCHEDULE OF AGENCIES ALLOCATIONS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	<b>2023</b>
<b>OVERSEAS AND NATIONAL AGENCIES</b>	
Domestic Agenda	\$ 559,450
<b>LOCAL COMMUNITY SERVICES</b>	
<b>Education</b>	
Ottawa Jewish Community School	554,526
Temple Israel Religious School	36,916
Ottawa Modern Jewish School	15,821
Ottawa Torah Centre	33,040
Torah High	18,810
Jewish Youth Library	7,400
Torah Day School of Ottawa	238,536
	<b>905,049</b>
<b>Cultural and recreational</b>	
Soloway Jewish Community Centre of Ottawa	384,667
Camp B'nai Brith	22,000
AJA 50+	13,000
Or Haneshamah	1,000
Jewish Education Through Torah (JET)	27,000
NCSY	24,200
Chabad St. Network	3,500
Ottawa Sephardi Association	2,000
	<b>477,367</b>
<b>Community and social services</b>	
Ottawa Jewish Home for the Aged	231,787
Jewish Family Services of Ottawa	384,480
Jewish Community Campus of Ottawa Inc. - capital reserves	70,000
Jewish Community Campus of Ottawa Inc. - vacancies at 31 Nadolny Sachs Private	142,180
Tamir Foundation	86,784
Kehillat Beth Israel	12,649
	<b>927,880</b>
<b>Strategic funding</b>	<b>348,750</b>
<b>Total 2023 campaign allocations</b>	<b>\$ 3,218,496</b>



**Nominating Committee Report**  
**Report of the Nominating Committee to the**  
**90<sup>th</sup> Annual General Meeting of the Jewish Federation of Ottawa**

The Nominating Committee proposes that the following individuals be elected to serve a term of two (2) years as members of the Board of Directors of the Jewish Federation of Ottawa, serving to June 2026:

Leila Ages  
Joelle Assaraf  
Marina Milyavskaya  
Tal Scher  
Samantha Sigler  
Marci Surkes  
Adam Zaret, Treasurer

Continuing to June 2025 in completion of an existing two (2) year term:

Kevin Barwin, Secretary  
Jeff Laks  
Karen Palayew, Chair  
Gillian Presner  
Alice Retik  
Ian Sherman, Past Chair  
Danya Vered, Vice Chair

The Board of Directors of the Jewish Federation of Ottawa thanks the following directors who will be completing their service in June 2024:

Michael Polowin  
Jacob Shabinsky

Section 11.22 of the by-laws state that “ At least thirty (30) days before the annual general meeting, the board of directors shall send the Nominating Committee report to each Full Member and invite each Full Member to provide the President and Chief Executive Officer, at least fourteen (14) days before the annual meeting, the name of any additional candidates which he/she wishes to nominate, together with a letter of support from five (5) other Full Members of the Corporation and a statement by the candidate of interest and qualifications.”

Submissions should be sent to Sabrina Vitoriano, [svitoriano@jewishottawa.com](mailto:svitoriano@jewishottawa.com), no later than 5 p.m. June 3, 2024 with the following subject line, RE: Nominating Committee Report, additional candidate.

Respectfully submitted,

Ian Sherman  
Chair, Nominating Committee, and Immediate Past Chair of the Jewish Federation of Ottawa

Nominating Committee:	Rabbi Mendel Blum	Donna Dolansky	Harold Feder
	Jeff Laks	Karen Palayew	Ron Prehogan
	Danya Vered	Sarah Beutel, staff	Rena Garshowitz, staff

## MOTIONS – FEDERATION 90<sup>TH</sup> AGM 2024

**Motion:** To adopt the minutes of the 89th Annual General Meeting held on June 14, 2023

**Motion:** To appoint GGFL as auditors for the Jewish Federation of Ottawa for the fiscal period 2024 to 2025.

**Motion:** To approve the acts of the officers and directors since the June 14, 2023 Annual General Meeting and all acts, contracts, bylaws, proceedings, appointments, elections and payments enacted, made, done and taken by the Directors and Officers are hereby approved, ratified and confirmed.

**Motion:** To accept the Nominating Committee report and elect the directors and officers as set out in the report.

**Motion:** To adjourn the Annual General Meeting of the Jewish Federation of Ottawa for 2024.